Full Name	
first, last, middle initial	Service USN USMC USCG
Rank/Rate (written out)	Grade Officer O-1 O-2 O-3
rank	Grade Enlisted E-3 E-4 E-5 E

Current Duty Station		Date Reported to Current Duty Station
Duty Address		Duty Phone
street		123-456-7890
apt/unit/room number		Email
city, state	zip code	
Spouse's Name		Home/Cell Phone
		123-456-7890
Mailing Address		<u></u>
street		
apt/unit/room number		Preferred Method of Contact
city, state	zip code	phone call text emai

	Primary Assignment
3)	
	Secondary Duties

4 EDUCATION	Formal Education		Professional Military Education
U)	DRGANIZATIONAL ACTIVITIE	S (list civilian and/or commu Dates (from/to)	nity volunteer work done in the past 3 years)) Office Held, Awards, etc.
		/ / / / / / / / / / / / / / / / / / /	
6 NARRATIVE RI	EMARKS (attach additional sheet	if needed)	
SUBMITTED B Full Name	Y	the state of the s	one Number -456-7890
S COMMANDIN Print Name	G OFFICER	9	
Signature (name,	rank, title)	N	Melvin J. Gonzalvo nelvin.j.gonzalvo.civ@us. navy.mil